



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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MINUTES OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL'S FINANCE COMMITTEE MEETING HELD ON MONDAY 21ST JULY 2025 AT 10AM AT 64 HIGH STREET NEWPORT.

Members Present: Cllrs A Garratt (Chair), R Harrington-Vail (Vice-Chair), E Esteban, J Jones-Evans, V Lowthion

Also in Attendance: Victoria Wright – Responsible Finance Officer (RFO) Joshua Tombleson
- Clerk

Members of the Public: 0

1	<u>Apologies for Absence</u> Apologies were received from Cllr's Ballington, Martin, Shaw & Verrinder.
2	<u>Declarations of pecuniary and non-pecuniary interests.</u> Cllr Garratt declared a non-pecuniary interest in matters relating to IOW Council as an Isle of Wight councillor Cllr Jones-Evans declared a non-pecuniary interest in items relating to IOW Council as an Isle of Wight councillor and Newport Business Association as Vice-Chair. Cllr Harrington-Vail declared a non-pecuniary interest in matters relating to Community Action as a trustee.
3	<u>Finance</u> Members were presented with a list of payments made between 1 st – 30 th June. Members would like the RFO to investigate alternative suppliers for utilities across all sites. Some members had questions regarding specific payments which were answered by the RFO. RESOLVED That, the payments list for June be approved. Members received the income & expenditure report to 30 th June. RESOLVED That, the income & expenditure report be noted.

	<p>Members received the balance sheet to 30th June.</p> <p>Members would like a paper explaining the layout and reporting of the Balance Sheet.</p> <p>Cllr Jones-Evans would like £8,000 for the Island of Culture project to be put into an ear-marked reserve (EMR) using the Shaping Newport budget as agreed in January 2025.</p> <p>RESOLVED That, the balance sheet be noted.</p>
4	<p><u>Pavilion Cleaning Virements</u></p> <p>Members questioned why the pavilion cleaning was not budgeted for, it was explained that it was a new addition to the facilities cleaning contract which was put out to tender after the 2025/26 budget was set.</p> <p>RESOLVED To vire £3,000 from the replacement roundabout budget and the remainder from the Contingency & Reserves EMR.</p>
5	<p><u>Toyota Hilux</u></p> <p>Members were presented with a paper from the RFO with a proposal to purchase the maintenance truck at the end of the lease term in December 2025.</p> <p>A vote was taken with four in favour and one against. Cllr Jones-Evans asked that she be recorded as against.</p> <p>RESOLVED That, the Clerk proceed with the purchase of the truck using the contingency & reserves budget.</p>
6	<p><u>Defibrillator Donation</u></p> <p>Members noted that donations can only be considered upon receipt of an application. After discussion members suggested inviting IOW Defibrillators to apply for a donation towards the recently installed defibrillator at Nine Acres.</p> <p>RESOLVED That, IOW Defibrillators are invited to apply for a £500 donation.</p>
7	<p><u>Tom Woolgar</u></p> <p>To appoint an additional signatory to the Tom Woolgar bank and investment accounts from existing trustees.</p> <p>RESOLVED That, Cllr Harrington-Vail be added as a signatory.</p>

8	<p><u>Budget 2026/2027</u></p> <p>Members had a lengthy discussion about the budget setting process for 2026/27. It was noted that this was an initial discussion. Among the suggestions put forward were the use of a template to help members prepare budget bids and consideration of community value.</p> <p>Members indicated that it would be helpful for a timeline to be agreed at the September meeting of the Full Council.</p> <p>A timeline of important dates will be passed to the clerk for the Full Council meeting in September following the Corporate Plan workshop. This will roughly be:</p> <p>September – Strategic Plan Consultation October – Public draft November & December – Finance Committee to compile a draft budget proposal. January – Draft proposal submitted to Full Council for discussion and any amendments. February – Final budget to be agreed.</p>
9	<p><u>Members Questions</u></p> <p>Cllr Jones-Evans asked members if they would be interested in receiving a presentation from Falmouth Town Council who have grown significantly over the past few years. Members indicated their interest.</p>
10	<p><u>Next Agenda</u></p> <p>Cllr Jones-Evans requested a paper on the September agenda regarding the ongoing maintenance of council assets.</p> <p>Cllr Jones-Evans requested an agenda item on the September meeting regarding the pavilion car park resurfacing.</p>
11	<p><u>Next Meeting</u></p> <p>The next meeting of Newport & Carisbrooke Community Council's Finance Committee will take place on Monday 15th September at 64 High Street Newport commencing at 10am.</p>

Signed By:

Chair/Vice-Chair

Date: